

City of South Bend
Council Meeting
Monday, September 12, 2016 @ 5:30 pm
Council Chambers
1102 W. First Street, South Bend, WA

1. Call to Order
2. Pledge of Allegiance
3. Approval of Agenda and Consent Agenda
Approval of Minutes: *August 22, 2016*
4. Correspondence
 - a. *Department of Ecology – Regional Wastewater Treatment Plant*
5. Items from the Public **[3 Minute Limit]**
 - a. *Lucyna Machowek – Coastal Community Action Program*
6. Department Head Reports:
 - i) Police Chief Eastham
 - ii) City Supervisor Houk
 - iii) Clerk/Treasurer Roberts
 - iv) Fire Department
7. Mayor's Report
8. Council Comments
9. Adjournment

Next Regular Meeting: Monday, September 26, 2016 @ 5:30 PM

South Bend Council Meeting

Monday, September 12, 2016

CONSENT AGENDA

1. Approval of Vendor Checks

Vendors – Check #42304 thru Check #42357 - \$97,251.81

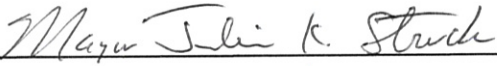
2. Approval of Payroll Checks


Payroll – Check #24099 thru Check #24115 \$96,468.85 Including Direct Deposit


09/12/16

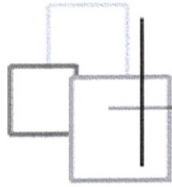
	VENDOR	AMOUNT	
42304	Aberdeen Office Equipment, Inc	\$ 217.79	Office Supplies - City Hall \$217.79
42305	Antich Supply Company	\$ 65.83	Operating Supplies - Parks Fund
42306	Ashley Construction, Inc.	\$ 10,945.80	Miscellaneous Professional Services - Streets \$307.80, Water Fund (Light Creek) \$10,432.80 and Sewer \$205.20
42307	Backflow By The Best	\$ 315.00	Backflow Testing - Water Fund
42308	Barry's Steve Pool Service	\$ 1,214.05	Operating Supplies - Water Fund
42309	Borden's Auto Parts	\$ 287.66	Repair/Maintenance - Streets \$95.89, Water \$95.89 and Sewer \$95.88
42310	Bud's Lumber & Electric	\$ 494.94	Operating Supplies -Parks \$73.38, Fire \$14.27, CH \$10.23, Docks \$20.51, Sts \$118.54, Wtr \$217.46, Swr \$3.87, Garb \$36.68
42311	CenturyLink	\$ 1,320.89	All Depts
42312	City of Raymond	\$ 304.87	Repair/Maintenance - Water Fund
42313	Coast Controls & Automation, Inc.	\$ 252.72	Repair/Maintenance - Water Fund
42314	Comcast	\$ 59.95	Internet - WTP
42315	Crystal Springs	\$ 92.55	Water Service
42316	Dave Williams	\$ 400.00	Sept 2016 Noxious Weed Spraying \$200 & Once Yearly Spraying at South Bend High School \$200
42317	Day Wireless Systems	\$ 109.39	Operating Supplies - Police Dept
42318	Dee Roberts	\$ 324.37	Per Diem - WMCA Fall Academy 9/8-9/9/16
42319	Dennis Company	\$ 116.94	Operating Supplies - City Hall \$5.48, Police \$4.04 and Water \$107.42
42320	Dept of Ecology	\$ 15,059.97	Loan Payment - Wastewater Treatment Plant Improvement (Next Payment 3/2017 - Payoff 2028)
42321	Dept of Revenue - EFT Pay	\$ 9,848.25	August 2016 Excise Tax on Water/Sewer/Garbage and Excise Tax on Out of State Purchases
42322	Dept of Transportation	\$ 1,590.25	Fuel - Public Works \$737.95 and Police \$852.30
42323	Evoqua Water Technologies LLC	\$ 6,030.24	Repair/Maintenance - Water Fund
42324	Fastenal Company	\$ 76.43	Operating Supplies - Docks \$38.22 and Water \$38.21
42325	FleetPride Truck & Trailer Parts	\$ 102.74	Operating Supplies - Garbage Fund
42326	Gerald Ashley	\$ 27.00	LEOFF 1 Benefits
42327	Gray & Osborne, Inc.	\$ 2,649.43	Prof Services - WTP Upgrade \$1805.63 and 2015/2016 General Engineering (Sewer System Mapping) \$843.80
42328	H.D. Fowler Company	\$ 1,285.61	Operating Supplies - Water Fund
42329	Hach Company	\$ 2,040.32	Operating Supplies \$1,635.98 and Chemicals \$404.34 - Water Fund
42330	Harbor Saw & Supply, Inc.	\$ 221.16	Repair/Maintenance - Parks \$131.66, Water/Sewer \$48.06 and Garbage \$41.34
42331	Hartford Fire Insurance Company	\$ 2,861.00	Annual Flood Insurance - City Hall
42332	Invoice Cloud - EFT Pay	\$ 83.40	August 2016 Portal Access Fee
42333	LeMay Mobile Shredding	\$ 36.05	Document Shredding
42334	Margie Packard	\$ 170.46	August 2016 Library Janitorial
42335	Naselle Rock & Asphalt Company	\$ 986.48	Asphalt - Street Fund
42336	Office of Financial Management	\$ 6,378.28	August 2016 Municipal Court Fines & Forfeitures

42337	One Call Concepts, Inc.	\$	11.88	Locates
42338	Pacific County Dept of Community Development	\$	160.00	Water Samples
42339	Pacific County Dept of Public Works	\$	1,653.55	September 2016 Eklund Park
42340	Pacific County Prosecutors Office	\$	73.82	August 2016 Crime Victims
42341	Petty Cash - Dee Roberts	\$	59.64	Miscellaneous - City Hall
42342	PUD #2	\$	6,688.12	All Depts
42343	Royal Heights Transfer Station, Inc.	\$	12,411.17	Dump Fees
42344	RWC Group	\$	1,021.03	Repair/Maintenance - Garbage Fund
42345	South Bend Pharmacy	\$	73.06	UPS Fees - Water Fund
42346	South Bend Utilities	\$	300.00	Utility Deposit Refund - Good Credit
42347	Spargo's Printing	\$	260.71	Printing Services - Launch/Park/Camp Envelopes
42348	Staples	\$	292.61	Office Supplies - City Hall \$21.05 and Police \$271.56
42349	Steve's Front End & Brake, Inc.	\$	3,290.93	Repair/Maintenance - Water/Sewer \$418.27, Garbage \$2,780.86 and Streets \$91.80
42350	Traffic Safety Supply Company, Inc.	\$	375.00	Operating Supplies - Street Fund
42351	Tyson Page	\$	1,225.00	Wiring of New Police Car
42352	V & N Auto Parts	\$	750.33	Repair/Maintenance - Police \$709.18 and Water/Sewer \$41.15
42353	VISA - EFT Pay	\$	840.54	Police \$674.35 and Current Expense \$166.19
42354	Vision Forms LLC	\$	426.06	Printing Services - Clerk's Receipt Books
42355	Willapa Veterinary Service	\$	296.22	Dog Boarding
42356	Wilson Oil dba Wilcox & Flegel	\$	972.34	Fuel - Public Works
42357	Zoe Sowa	\$	99.98	Reimbursement - Tables for City Hall
TOTAL		\$	97,251.81	


 Mayor Struck


 City Supervisor Houk


 Police Chief Eastham



Register

Number	Name	Fiscal Description	Cleared	Amount
<u>24099</u>	Ekman, Jace	2016 - August - Second Council Meeting - August		\$1,700.00
<u>24100</u>	Houk, Dennis	2016 - August - Second Council Meeting - August		\$1,650.00
<u>24101</u>	Ashley, Alan	2016 - August - Second Council Meeting - August		\$92.35
<u>24102</u>	Ekman, Jace	2016 - August - Second Council Meeting - August		\$1,166.94
<u>24103</u>	Houk, Dennis	2016 - August - Second Council Meeting - August		\$3,189.64
<u>24104</u>	Olsen, Lisa	2016 - August - Second Council Meeting - August		\$110.27
<u>24105</u>	Phillips, Tristan	2016 - August - Second Council Meeting - August		\$829.50
<u>24106</u>	AFLAC	2016 - August - Second Council Meeting - August		\$454.53
<u>24107</u>	Association of WA Cities	2016 - August - Second Council Meeting - August		\$2,577.10
<u>24108</u>	Dee Roberts-Coffee Fund	2016 - August - Second Council Meeting - August		\$42.00
<u>24109</u>	Dept of Labor & Industry	2016 - August - Second Council Meeting - August		\$4,529.86
<u>24110</u>	Dept of Retirement Systems	2016 - August - Second Council Meeting - August		\$10,192.88
<u>24111</u>	Nationwide Retirement Solutions	2016 - August - Second Council Meeting - August		\$405.00
<u>24112</u>	Teamster's Local #252	2016 - August - Second Council Meeting - August		\$472.00
<u>24113</u>	The Bank of the Pacific	2016 - August - Second Council Meeting - August		\$17,637.10
<u>24114</u>	Washington Counties Insurance Fund	2016 - August - Second Council Meeting - August		\$406.00
<u>24115</u>	Washington Teamsters Welfare Trust	2016 - August - Second Council Meeting - August		\$12,568.30
<u>August 2016 Draw</u>	Payroll Vendor	2016 - August - Second Council Meeting - August		\$10,350.00
<u>August 2016 Regular Payroll</u>	Payroll Vendor	2016 - August - Second Council Meeting - August		\$28,095.38
				\$96,468.85

**CITY OF SOUTH BEND
COUNCIL MEETING – 08/22/16**

1-2. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The council meeting was called to order by Mayor Struck at 5:30 pm followed by the Pledge of Allegiance. Members present: Councilor Olsen, Councilor Williams (arrived late), Councilor Neve, Councilor Hall, Police Chief Eastham, City Supervisor Houk and Deputy Clerk/Treasurer Porter. Councilor Webber was absent.

3. APPROVAL OF AGENDA, CONSENT AGENDA AND APPROVAL OF MINUTES

A motion was made by Councilor Neve to approve the Agenda, the Consent Agenda and the minutes of the August 8, 2016 regular meeting. The motion was seconded by Councilor Olsen. **Vote: Ayes-3, Noes-0, Absent- 2**

Vendors – Check #42274 thru Check #42303 - \$44,986.15

4. CORRESPONDENCE

- ✓ Mayor Struck read a letter for the record addressed to the council from Tom Giacomini regarding issues of our community's reputation.

5. ITEMS FROM THE PUBLIC - NONE

6. DEPARTMENT HEAD REPORTS

- 🚧 City Supervisor Houk advised that NOVA Contracting, Inc. has begun working on the Central Avenue Project laying pipe.
- 🚧 City Supervisor Houk announced that the city crew was going to be asphalt patching Thursday or Friday of this week at Kendrick and Willapa and in the parking lot/alley of Pioneer Grocery.

7. MAYOR'S REPORT

- ❖ Mayor Struck thanked Citizen Joe Brignone for the pictures he donated to city hall that were on display in the council chambers and the mayor's office.
- ❖ Mayor Struck announced that Labor Day is approaching. Come see our booth at the fair this week.
- ❖ Mayor Struck thanked the crew for a great job on Martin Creek Dam clean up. The dam was at 300,000 gallons of raw water and now it's at 1.5 million gallons of capacity.

8. COUNCIL COMMENTS

- Councilor Hall had someone complain to him about not picking up the garbage at the boat launch. Also someone thanked him for not giving them a ticket for forgetting to pay.
- Councilor Neve announced to come to the fair this week. Also to come enjoy the Kiwanis breakfast.
- Councilor Neve thanked Councilor Hall for his work at the boat launch.

9. ADJOURNMENT

The meeting was adjourned at 5:45 PM to meet again at 5:30 PM on Monday, September 12, 2016 for the next regularly scheduled meeting at South Bend City Hall.

Julie K. Struck
Mayor

ATTEST: _____
Kim Porter
Deputy Clerk/Treasurer

Draft



STATE OF WASHINGTON
DEPARTMENT OF ECOLOGY

PO Box 47600 • Olympia, WA 98504-7600 • 360-407-6000

711 for Washington Relay Service • Persons with a speech disability can call 877-833-6341

August 31, 2016

The Honorable Julie Struck
Mayor of South Bend
PO Box 9
South Bend, WA 98586-0009

Dear Mayor Struck

Congratulations! The Willapa Regional Wastewater Treatment Plant is receiving the 2015 "Wastewater Treatment Plant Outstanding Performance" award. Of approximately 300 wastewater treatment plants statewide, yours is one of 119 that achieved full compliance with its National Pollutant Discharge Elimination System (NPDES) permit in 2015.

My staff evaluated wastewater treatment plants in Washington for compliance with the effluent limits, monitoring and reporting requirements, spill prevention planning, pretreatment, and overall operational demands of the NPDES permit.

It takes diligent operators and a strong management team, working effectively together, to achieve this high level of compliance. It is not easy to operate a wastewater treatment plant 24 hours a day, 365 days a year, without violations. The Washington State Department of Ecology (Ecology) appreciates the extraordinary level of effort your plant operators demonstrated throughout 2015. Talented and proficient operators are critical to successful plant operations and protecting the health of Washington's waters. This is the second consecutive year the Willapa Regional Wastewater Treatment Plant received this award. Your excellent record is a credit to the dedicated operators who are responsible for operating this award-winning plant.

Ecology will issue a news release recognizing the 2015 award recipients including the Willapa Regional Wastewater Treatment Plant.

Please call Pat Bailey at (360) 407-6281 if you have any questions or comments about your award.

Thank you for the excellent service you provide. Congratulations!

Sincerely,

Heather R. Bartlett
Water Quality Program Manager



**2016 South Bend Municipal Court
Monthly Recap**

	2016 Total Fines & Forfeitures	Less Payment to Office of Financial Management	Less Reimbursements and/or Restitution	2016 Net Total to Budget	2015 Net Total to Budget
Jan-15	\$9,487.06	(\$4,387.34)	(\$401.23)	\$4,698.49	\$6,615.85
Feb-15	\$11,889.75	(\$4,593.01)	(\$184.01)	\$7,112.73	\$4,439.81
Mar-15	\$12,572.00	(\$4,998.49)	(\$111.85)	\$7,461.66	\$7,248.46
Apr-15	\$14,055.50	(\$4,668.43)	(\$112.45)	\$9,274.62	\$10,141.14
May-15	\$9,084.69	(\$4,901.76)	(\$111.24)	\$4,071.69	\$6,953.01
Jun-15	\$20,381.00	(\$6,853.64)	(\$102.20)	\$13,425.16	\$8,342.17
Jul-15	\$18,394.00	(\$7,061.18)	(\$122.29)	\$11,210.53	\$15,397.76
Aug-15	\$15,698.00	(\$6,378.28)	(\$123.82)	\$9,195.90	\$15,219.12
Sep-15					\$9,711.29
Oct-15					\$7,347.05
Nov-15					\$4,735.37
Dec-15					\$4,940.92
Total to Date	\$111,562.00	(\$43,842.13)	(\$1,269.09)	\$66,450.78	\$101,091.95